

## AMSNZ Thu 7 Apr 2022 MINUTES

**Date:** Thu 7 Apr 2022

**Time:** 1900h – 2000h

Link to previous minutes - <https://amsnz.org.nz/committee-minutes-feb-2022.php>

Meeting link -

<https://otago.zoom.us/j/99641201189?pwd=WUViZ3lNa0lxakJqTUFUOE9RYjFvZz09>

**Apologies:** Lisa Brown, Brian Chong,

**Members in Attendance:** Calum Young, Hardeep Hundal, Stuart Farmer, Michael Drane, Greg van der Hulst, Gus Cabre

### Agenda Items

#### 1. Agenda Items Standing

1. Confirmation of previous minutes. **Moved Michael / seconded Stuart**
2. Conflicts of interest – statement and declaration if required.
3. New correspondence –**nil**

#### 2. Actions from previous minutes / URGENT action items:

- 2.1 Prioritise topics for discussion at this meeting – may not get through everything below today  
– ASM  
- Membership types

#### 3. President

##### 3.1 Presidents report

##### 3.1.1 – CAA IT update – CAA / EMPIC

Michael has communicated his concerns to CAA about the proposal to implement the medical module of EMPIC. It is woefully lacking in any capability to assist Medical Examiners making pilot risk assessments. It has no functionality to classify medical issues in applicants or interrogate any useful medical data. It is not cloud based (requires client software to be installed). CAA are considering their next steps. Watching brief for now. Society position statement to be developed once CAA clarify their intended course of action.

**ACTION: Michael** to consider letter to CAA to ask about AMSNZ rep on IT group

##### 3.1.2 – Membership types – proposal to create two new membership types

Doctor in Training – limited to 4 years duration. Price capped at half that of full member.

Student membership – limited to currently enrolled tertiary students. \$20 annually.

Will need to be brought to AGM to add to Society Rules – section 3 (definitions of members), section 7 (membership types),

**ACTION: Greg** to add to AGM agenda for voting by membership to alter Rules– unanimous support of attending

**ACTION: Michael** to clarify with ASAM access to JSAM (Journal) for AMSNZ members

##### 3.1.3 – Conferences

2022 – Working towards inperson ASM in CHC – 2-3 September. Pavilions Hotel. CAA day 2 Sept (awaiting CAA response that they can make this date). ASM Sat 3 Sept. John Lane speaker Dr Lila Landowski (Tasmania). Patterson Trust speaker TBA. Working with Patterson Trust. Possible site visit AirNZ CHC Thursday 1 Sep PM – small groups – informal, first in first served.

**ACTION: Greg – confirm CAA can make 2 Sep, happy with venue etc – emailed, awaiting response.**

**ACTION:**

2024 - Michael has discussed with Craig Schramm ASAM Pres. In favour of a combined conference Queenstown. Let ASMA + ESAM know  
Possible dates late August – early Sept 2024

**ACTION: Michael to investigate venue in QT ? Hilton first week September 2024**

3.3 Comms strategy, website upgrade and promotion – placeholder for continued discussion.  
Website discussed below point 6.0

3.4 Admin support – options for employing an admin person to provide constant point of contact for the Society. Committee to report if know of anyone suitable – expect a few hours / week?

3.5 Promoting training and research. ? Patterson Trust partial scholarships for AVMX711/714 or attendance at Annual Scientific Meeting?

3.6 AMSNZ constitution / rules review. Deferred to meeting after new Incorporated Societies Bill is passed.

3.6.1 Rule 4(J), (k) - Review need for “the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Society and their dependants, and the granting of pensions, allowances or other benefits to servants or past servants of the Society and their dependants, and the making of payments towards insurance in relation to any of those purposes,..” - Does anyone know the intention?

3.6.2 Also thinking that the name Aviation Medical Society of New Zealand merits changing to “Aerospace”, especially as NZ now has a Space Agency!

3.6.3 Rule #18(c) - Scientific Meetings – should only docs be able to present a paper?

3.6.4 The new **Incorporated Societies Bill 2021** will likely require a review and some changes of our current rules. Do we create a subgroup to manage this from within the Committee and address any updates at the same time as we address required changes after the Bill is passed? <https://www.simpsongrierson.com/articles/2021/new-incorporated-societies-bill-light-at-the-end-of-a-lengthy-law-reform-tunnel>

3.7 NZ Aerospace Medicine Training Program. AirNZ has approved a registrar / trainee position for 2022 and CAA has a similar plan. Michael to liase with Claude when able. Defence position would be third potential possibility to provide a broad avmed experience – work in progress.

3.8 AMSNZ logo.

**ACTION: Michael** to approach his contact for initial ideas and costs for logo redesign. Pending response – report back May 2022.

#### **4. Treasurer**

4.1 Treasurers report. Finances stable

#### **5. Secretary**

5.1 ASM planning and bookings see 3.13

#### **6. Website**

6.1 Greg and Bryan reviewed current website and ClubHub membership software. Maintain Clubhub for membership services as it works adequately and cost effectively to automate membership renewals in particular.

UpFront website manager is limited in what it can do. But very cost effective. Currently works as a repository of information and a location to allow members to renew membership, book ASM tickets etc. Could add more dynamic information in the front page ie new publications of interest etc. Requires that to be done by 'someone' and is a significant commitment in time and effort.

**ACTION: Bryan** will see what he can do to tidy up the website in terms of appearance and flow within current limitations. Report back to next meeting in attendance.

## **7. Other Business**

7.1 Promoting AMSNZ members involvement in CASA DAME grand rounds (virtual). Michael contacted Kate Manderson to enquire. CASA keen. AMSNZ Members emailed on how to join in – **Greg - done**

7.2 Planning for next regional AvMed CME session – Tuesday 2 May at Whenuapai.

- ? focus on aeromedical retrieval. Virtual attendance to allow those out of Auckland to join supported.

**ACTION: Gus to confirm location and advise on times and procedure for base access shortly**

**ACTION: Greg to try and arrange Zoom link for those not able to attend the regional meeting in person (trial run)**

12.3 Plaques for Anton and Denis completed. Presentation to plaques TBA

## **13. Next meeting**

19:00 Tuesday 10 May 2022