

AMSNZ Tuesday 26 July 2022 Minutes

Date: Tuesday 26 July 2022

Time: 1900h – 2030h

Links to previous minutes :

<https://amsnz.org.nz/committee-minutes-may-2022-2.php>

Meeting link –

<https://otago.zoom.us/j/94636232250?pwd=eHk0SE95UWpKRHU1SIR3aDB2MmViUT09>

Apologies: Lisa Brown, Calum Young, Hardeep Hundal, Gus Cabre

Members in Attendance: Michael Drane, Stuart Farmer, Bryan Chong, Greg van der Hulst

Agenda Items

1. Agenda Items Standing

1. Confirmation of previous minutes.
2. Conflicts of interest – statement and declaration if required.
3. New correspondence – Letter from GL

2. Actions from previous minutes / URGENT action items:

2.1 Capt Graham Lindsey addressed executive committee at **19:45** via Zoom. His view is that the AMC and Covenor processes are deeply flawed and that individual MEs should have greater say in aeromedical certification decision-making. Discussed by committee. Michael wrote an email to him thanking him for his comments.

3. President

3.1 Presidents report

3.1.1 – CAA IT update – CAA / EMPIC

3.1.2 – CASA / CAA / AMSNZ panel at Saturday ASM meeting 3 September 2022 – CAA and CASA have both agreed to join in.

3.1.3 – Membership types – proposal to create two new membership types at 2022 AGM

Doctor in Training (or add this category to Associate Membership type) – limited to 4 years duration. Price capped at half that of full member (currently \$75).

Student membership (could also add this group to Associate membership instead) – limited to currently enrolled medical students not yet registered with the Medical Council. \$20 annually. Will need to be brought to AGM to amend Society Rules – section 3 (definitions of members), section 7 (membership types),

ACTION: (DONE) Greg to circulate proposal to change rules above for AGM and circulate in AGM agenda.

3.1.4 – Conference

2022 – Planning in-person ASM in CHC – 3 September. Pavilions Hotel. CAA day 2 Sept (CAA have confirmed). ASM Sat 3 Sept. John Lane speaker Dr Lila Landowski (Tasmania). Patterson Trust speaker our own Lisa Brown (with thanks!). Working with Patterson Trust. Site visit AirNZ CHC Thursday 1 Sep PM – small groups – informal, first in first served.

ACTION: (DONE) Greg to: 1. Create booking options for conference + dinner, partners dinner ticket and site visit, 2. Email Patterson and Lane speakers to arrange accommodation Fri and Sat, plus dinner Fri night, plus transfers (DONE).

3. Email Lorenz to offer complimentary attendance at the conference and a presentation spot of his recent research (DONE)

ACTION: (DONE) Michael to draft email to membership asking for questions for panel - Greg to circulate to membership

2024 - Michael has discussed with Craig Schramm ASAM Pres. In favour of a combined conference Queenstown @ Hilton Hotel. To let ASMA + ESAM know
Possible dates late August – early Sept 2024
Patterson Trust expressed support of this idea.

ACTION: Michael to investigate potential early bookings for conference / consider conference organiser. Request initial quote from Hilton (DONE)

3.2 Comms strategy, website upgrade and promotion – placeholder for continued discussion.
Website discussed below point 6.0

3.3 Admin support – options for employing an admin person to provide constant point of contact for the Society. Committee to report if know of anyone suitable – expect a few hours / week?

3.4 Promoting training and research. ? Patterson Trust partial scholarships for AVMX711/714 or attendance at Annual Scientific Meeting?

3.5 AMSNZ constitution / rules review. Deferred to meeting after new Incorporated Societies Bill is passed.

3.6.1 Rule 4(J), (k) - Review need for “the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Society and their dependants, and the granting of pensions, allowances or other benefits to servants or past servants of the Society and their dependants, and the making of payments towards insurance in relation to any of those purposes,..” - Does anyone know the intention?

3.6.2 Also thinking that the name Aviation Medical Society of New Zealand merits changing to “Aerospace”, especially as NZ now has a Space Agency!

3.6.3 Rule #18(c) - Scientific Meetings – should only docs be able to present a paper?

3.6.4 The new **Incorporated Societies Bill 2021** will likely require a review and some changes of our current rules. Do we create a subgroup to manage this from within the Committee and address any updates at the same time as we address required changes after the Bill is passed? <https://www.simpsongrierson.com/articles/2021/new-incorporated-societies-bill-light-at-the-end-of-a-lengthy-law-reform-tunnel>

3.6 NZ Aerospace Medicine Training Program. AirNZ has approved a registrar / trainee position for 2022 and CAA has a similar plan. Michael to liase with Claude when able. Defence position would be third potential possibility to provide a broad avmed experience – work in progress.

3.7 AMSNZ logo.

ACTION: Michael has approached his contact for initial ideas and costs for logo redesign. Pending response – report back August 2022.

4. Treasurer

4.1 No report for July.

5. Secretary

5.1 ASM planning and bookings see 3.13.

Current bookings for conference – 15 individuals for conference + dinner, 3 for engineering visit. Reminder email sent to membership.

No online option planned for this year's meeting. Will likely recommend masks while indoors in conference room. Will not be mandated.

6. Website

6.1 Bryan has organised an updated website for society in Wordpress. Looks good. Suggestions made for final alterations from committee. Currently have ClubHub reviewing costings and developing a quote for them to manage our new website

ACTION: (DONE) Greg to email support@clubhub.co.nz to introduce Bryan and start conversation on how we might host this new site using amsnz.org.nz (currently on amsnz.nz).

ACTION: (DONE) Stuart to reimburse Bryan for costs incurred on receipt of invoices.

ACTION: Bryan awaiting response from Maurice at ClubHub re: taking over management of new website and both domains amsnz.org.nz and amsnz.nz

7. Other Business

7.1 To add new President Michael Drane as signatory to bank accounts. To remove previous Presidents and Treasurer from BNZ signatory list (Anton Wiles and Greg van der Hulst)
Proposed – Stuart Farmer Seconded Gus Cabre

ACTION: Greg and Michael to meet in Auckland in August and seek to make these changes with BNZ in person. Not done in August due illness. Anton removed as signatory.

7.2 Planning for next regional AvMed CME session – Whenuapai – later in 2022.

13. Next meeting

TBA